



JOB DESCRIPTION & PERSON SPECIFICATION FOR :

KS1 TEACHER

Grade / Scale

Teachers' Main Pay Scale

Job Purpose

The main purpose of the main scale teacher is to fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document and to meet the expectations set out in the Teachers' Standards.

Departmental / Team Purpose

The purpose of the school is to meet the educational needs of children and young people within the local community.

Duties

The teacher is employed under the reasonable direction of the Executive Head Teacher.

The teacher shall perform, in accordance with any directions which may reasonably be given to him by the head teacher from time to time, such particular duties as may reasonably be assigned to him/her.

Teaching :

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Whole-school Organisation, Strategy and Development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Professional Development :

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others

Health, Safety and Discipline :

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively, following the school's behaviour policy, to ensure a good and safe learning environment

Communication :

- Communicate effectively with pupils, parents and carers

Working with Colleagues and Other Relevant Professionals :

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

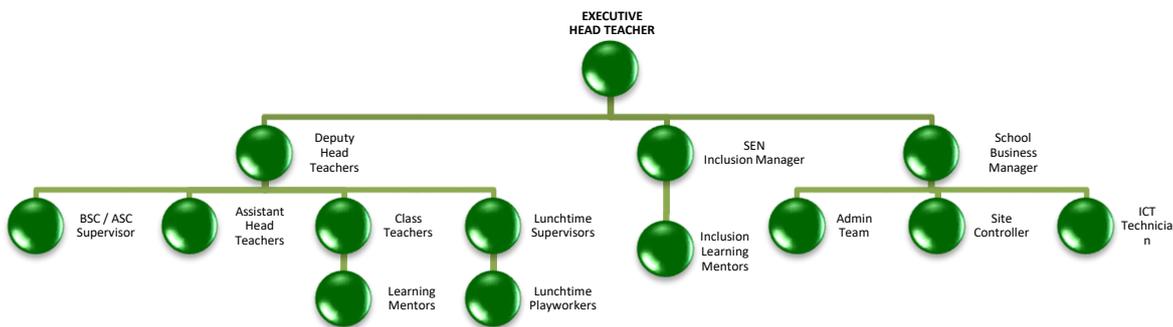
Personal and Professional Conduct :

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Working Time :

- A teacher employed full-time must be available for work for 195 days for 1258.5 hours in any school year.

Organisation Chart



Person Specification

QUALIFICATIONS AND EXPERIENCE :

Essential :

- Degree in Education
- Qualified Teacher Status (QTS)
- Successful primary teaching experience

Desirable :

- Other relevant qualifications / training

SKILLS AND KNOWLEDGE :

Essential :

- Knowledge of the National Curriculum
- Knowledge of effective teaching and learning strategies
- A good understanding of how children learn
- Ability to adapt teaching to meet pupils' needs
- Ability to build effective working relationships with pupils
- Knowledge of guidance and requirements around safeguarding children
- Knowledge of effective behaviour management strategies
- Good ICT skills, particularly using ICT to support learning

WORK RELATED PERSONAL QUALITIES :

Essential :

- Ability to respond flexibly and adapt to changing and challenging circumstances
- Ability to develop own personal learning to the benefit of the whole school
- Commitment to safeguarding and equality of opportunity
- Commitment to maintaining confidentiality at all times